

FALMOUTH TRACK CLUB

Board of Directors Meeting May 16, 2017

Meeting convened at the Falmouth Track Club office on 05/16/2017 at 6:36 pm

Members Present: Courtney Bird, Jack Carroll, Julie Waite, Helen Kennedy, Jen McKay, Carl Gustafson, Steve Morris, Jim Preisig, Jessica Whritenour, Paul DiAngelis, Ken Gartner, Brian Bourque and Sari Budrow

- 1. Approval of Minutes:** Jessica Whritenour made a motion to approve the Minutes of April 13, 2017, Julie Waite seconded the motion. Motion carried 13 – 1 (S. Budrow abstained).
- 2. President's Report-** Courtney Bird had general comments for future status of Cape Cod Trail Race (CCTR) Jack Carroll made a motion that the Board commit to honor the 2017 funds, pending review and certification, for disbursement at June Board Meeting; and to consider the future of the Cape Cod Trail Race at the June Board Meeting. Jim Preisig seconded the motion.

For discussion Courtney Bird suggested that he and Carl have 5 minutes to comment on the motion made and one minute per Board member for comment.

Courtney Bird made comments regarding e-mail from Carl to individuals asking for input on CCTR. Courtney reviewed e-mails.

Carl Gustafson – stated he was not prepared for this comment period but spoke on e-mails between parties regarding CCTR and spoke of commitment to FTC and other events.

Carl Gustafson made a motion to split Jack Carroll's motion into two separate motions. Ken Gartner seconded. Board discussed. Jack stated he will let his motion stand. Amendment called – vote was 6 to 7 – amendment failed.

Discussion on original motion: Jim Preisig stated support of both motions, suggested getting 2017 disbursements out of the way and move on to June Meeting.

Steve Morris Agreed with disbursements being settled and discuss at June meeting. He stated that it is not appropriate for the President (Bird) to discuss with Carl without Board involvement.

Jack Carroll clarified that he never had a conversation with Carl on this issue; he feels the Board made a commitment on \$2500 and it should be honored; he has questions on event and possible discrepancy questioned by Club Treasurer. He stated it is the Board's fiduciary responsibility to review discrepancy and honor commitment.

Jessica Whritenour noted that CCTR has its own bookkeeper who must match her accounting with the club's bookkeeper and they are not quite done with reconciliation.

Brian Bourque concurred with Jack C. – 2017 needs to be settled and discussion after that at June meeting. He suggested that all Board members get history of CCTR (four years of info) prior to discussion and decision at June Meeting.

Discussion on when and who disburses funds. Board needs to vote and funds being disbursed.

Jack Carroll moved to call for vote on original motion. Motion passed with a vote of 11 in favor and 2 opposed.

Courtney Bird said to move on this we need to know what the club's overhead is and a way to assign overhead (formula) for each event. He suggested that Jessica Whritenour spearhead this and asked for volunteers to assist her. Helen Kennedy said she would assist Jessica. Courtney further suggested that for the Board to make an educated decision we need to know the financial implications and costs of equipment owned by FTC – or purchased specifically for CCTR event.

Board discussed need for factual information on CCTR, not only financial info; but also the history of the Board's actions concerning CCTR.

3. Vice President's report – Nothing to report.

4. Treasurer's Report – Jessica Whritenour briefly reviewed the P & L Statement (all financials had sent out to members prior to meeting), including the expenses of \$18,299; balance of \$43,769 for the year. No questions regarding financials. She will bring Checking and Money Market Balances to June Meeting. She recommended the change from Santander to Cape Cod 5 Bank.

Steve Morris made a motion to approve change of Bank from Santander to Cape Cod 5. Jack Carroll seconded the motion. Motion carried unanimously.

5. Board Reports:

Wednesday Night Workout – Carl Gustafson stated that it is posted on Facebook, all ages are coming together and there is an incredible diversity. All is going well.

Newsletter – Carl said he needs photos, comments, etc. for the newsletter.

Main Street Mile – Brian Bourque report that the permit has been approved; the course is back to secondary course starting at the Green going to Walker and down to Surf Drive. He asked if the grant monies issue was resolved (monies from Fal. Rd Race to Main St. Mile). He thought there was possibly a duplication. Jessica Whritenour said she would look into it and get back to him.

Cape Cod Marathon (CCM) – Helen Kennedy gave a handout of a 'Deposit Summary' and noted they have received \$42k for the CCM – 688 registrations which is up from last year; and 36 relay teams have registered. She spoke on the Mother's Day promotion (\$10 off) and said 52 people signed up. Merchandise is being sold on-line. She said that Peter Pan Bus has signed on as a sponsor and we have regular sponsors such as DD, Clippers, Cumberland Farms, Pepsi, and Falmouth Inn (with 4 rooms). Courtney Bird reported that Jeff Nickerson is stepping down from the Search Committee for Race Director and questioned if the position should be filled. The Board discussed the timeframe of getting new Race Director and if the process should be accelerated to get Director in place by June or to have a finalist in October and decision made by January 1. There were no comments to process in place; Committee left in place to review candidates and candidates will be chosen by October 2017.

Friday Night Five – Ken Gartner – 12 – 12 Fridays.

Youth Track Program – Ken Gartner reviewed events. Cross Country Race benefits solely youth running program.

Youth Running Program – Jim Preisig stated program is on track and applications are coming in.

Race Timing – Courtney Bird said there was an additional \$200 fee to total \$700 club received.

Members' At Large – Steve Morris and Paul DiAngelis – reported they have 7 applications of which 6 are complete (from FHS); he noted that they usually received 11 – 13. Asked for motion to allocate funds for 6 students who are closely matched or split the \$5,000 six (6) ways. Board discussed. Motion made and removed to split monies up for six students. Members determined that only five (5) applicants will be chosen (\$1,000/ea.).

Special Events – Jen McKay said she is working on dates for Golf Event – preferably 6/24 will update Board at future meeting.

6. **Old Business:** Carl Gustafson reviewed Summer Track Program. Discussed with Board cut rate - \$10.00 – for members. It will be marketed through Falmouth Road Race. Jen McKay questioned how to separate those who sign up vs. regular members – how to track. Carl stated it is Falmouth Residents – club membership for summer only – 10 weeks. Helen questioned why for Falmouth Residents, why not make year round membership (FTC). Jim Preisig said the discount can be used as a marketing tool. Board discussed how to build awareness for of FTC. Suggested group discuss how program will work logistically. Carl said he will get back to Courtney Bird and have a possible e-mail vote or as an Agenda item at June meeting.

7. **New Business:** Brian Bourque suggested that the Board discuss protocol for new events (standard operating procedure-SOP). Board agreed.

Jack Carroll suggested committee to amend bylaw and have Bylaw Committee on next Agenda.

Jack Carroll made a motion to adjourn. Steve Morris seconded. Unanimous - Meeting adjourned at 8:32 pm.

Next Meeting to be held on June 13, 2017 at 6:30 PM at Falmouth Track Club Office.

Respectfully Submitted,
Sari Budrow, FTC Secretary

Approved by Board of Directors: _____ Date: _____