

FALMOUTH TRACK CLUB

Board of Directors Meeting

February 14, 2017

Meeting convened at the Falmouth Track Club office on 2/14/2017 at 6:37 pm

Members Present: Courtney Bird, Helen Kennedy, Jen McKay, Julie Waite, Carl Gustafson, Kevin Leach, Steve Morris, Jim Preisig, Mike Norton, Jessica Whritenour and Sari Budrow

1. **Approval of Minutes:** Jim P. made a motion to approve the Minutes of January 2017; Kevin L. seconded the motion. Motion carried.
2. **President's Report-** Courtney B. discussed the waiver for running in Boston Marathon – Peter Thomas is requesting to utilize the waiver as Gary Prokraka will not be able to run this year. Board discussed. Courtney B. stated there are three options: a) re-send request out with a time limit to see if others wish to apply for waiver; b) approve Mr. Thomas; or c) deny Mr. Thomas. Consensus of the Board was to send out to members again on 2/15/2017 with a time limit for responding.
3. **Budget** – Board discussed budget with a focus on finances for CC Trail Race, Marathon and Special Events.
 - Jessica Whritenour reviewed the 2016 Report 'FTC General' - \$9,892
 - Reviewed Overall – 'Net \$1,367'
 - Discussed Trail Race – no loss – comparison of Yr. to Yr. finances
 - Courtney B. suggested discussing funds and budget for Trail Race with Judy; It was suggested putting \$2500 as budget line item for Trail Race (not 17k) – Judy, Kathy and Julie will work together on spread sheet.
 - Courtney B. asked for members to review 2016 and e-mail questions to Jessica W. so she can review with Judy.
 - Jen McKay asked to see detail on expenses.
 - Jessica W. handed out proposed 2017 Budget – Board discussed 2016 vs. 2017 line items. Jessica W. reminded Board that this is 'initial progress draft' and asked for ideas for revenues and potential donations. Judy will look at what '\$750 Sponsor' is in both 2016 and 2017. Courtney B. handed out 'Chart of Accounts'. Reviewed briefly expense of Annual Meeting.
 - Julie W. asked about membership – Board briefly discussed
 - Jim P. suggested raising membership and how – should be doing recognition of club to promote membership. It was suggested that possibly a member could do PR.
 - Discussed accountability for expenses.
 - Jim P. reviewed Youth Program – he noted it is a self-sustaining budget and reviewed the following:
 - o Track Program – 3,400 budget – Expense is race entry and travel – asking authorization for budget and any cost over \$500 to get Board approval (President in case of ER).
 - o Summer Youth Running Program – 4 coaches paid, T-shirts out of budget – pay/reimburse for coaches USATF and cori check – and ice cream at end of program – Net increase \$1,000 – yearly surplus approximately \$900. They dip into reservice for in-school programs.
 - o General Youth Program – VIPS expense – track meet – possible to pay out of program student through surplus? Discussed potential for donations and net money

from Running Program, expense for X-country and in-school program. Many put through Youth Running Program if no donations from Falmouth Road Race – General Youth will be used for Youth Program.

- Discussed \$100 cap on Race – not including Marathon
- Courtney B. asked if room at Lennox or Park Place worth the \$800; he will get time line on need for decision. TABLE UNTIL MARCH.
- Helen Kennedy reviewed Cape Cod Marathon Budget – She noted that donation from Marathon is not in Youth Program budget – should be expense to Marathon and Income to Youth Program. She asked if donation line or Marathon application are what Board wants \$'s to go to. Jim P. – Road Race and Marathon are two donations Youth Program rely on for monies – generally \$1,000. Courtney B. recommended to continue to support Youth Program and re-visit in 2018. Noted that every year the Board decides based on surplus or donation.
Jim P. made a motion that donation from Cape Cod Marathon continue for Youth Program. Steve M. seconded. Motion carried unanimously.
- Courtney B. asked for review of Marathon costs and income. Helen K. reviewed budget for 2017. Noted duplicate 502 Grants – General Club Budget and Community Grants be reviewed next meeting. #535 yearly US Conference and put code in education – now \$2500 – reduce to \$1,000. Courtney B. suggested change travel to miscellaneous and leave at \$2500.
- Carl G. – Trail Race sold out except for 5k – improved from last year.
- Courtney B. reviewed Main Street Mile – Received grant from Falmouth Road Race - ? number of unrestricted.
- Courtney B. reviewed Sea Gull 6 – in keeping with previous years.
- Courtney B. reviewed Race timing – total is \$3200 operating income

4. **Grants** – Julie W. reviewed that there were 12 submissions for total requests of \$11,500. Suggested allowing same as last year at \$5,400. She discussed donation to Brockton who is starting a youth running program. Discussed Morse Pond incomplete application.

Jim P. motioned to accept grants as recommended by Julie W. – Jen Mc. Seconded motion. Motion carried unanimously.

5. Board Reports:

- Carl G. – Cape Cod Trail Race series – Richard Martin Dinner and Stringer/Chris Dobbins will attend Dinner of Champions - \$10.00 cover and will be held at Navigator. Carl said that for the Trail Race there may be a medical roll-off – possible rental or purchase tent.
- Helen K. – Cape Cod Marathon – 287 enrolled to date. Sponsors: Stuart Medical, CC 5 Bank, Republic Services, Pepsi (donations), Tesla will have a car there and possibly Santander Bank as sponsor.
- Carl G. – Contribution for Newsletter – needs photos.
- Jen Mc. – Boiler Maker this year as a group? K. Leach will get into to Jill to send to embers (15K).

Jim P. made a motion to adjourn. Steve M. seconded. Motion carried unanimously.

Next Meeting to be held on March 14, 2017 at 6:30 PM at Falmouth Track Club Office.